

CEMETERY BOARD MEETING

MINUTES

February 27, 2019

The Cemetery Board met on February 27, 2019, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following members were present:

Randolph Minter, Chair
Michael H. Doherty, Vice-Chair
Armistead Dudley
Enid Butler
James A. Meadows, Jr.
Judy S. Lyttle

Board member absent from the meeting: Marx Eisenman, Jr.

DPOR staff present for all or part of the meeting included:

Mary Broz-Vaughan, Acting Director
Christine Martine, Executive Director
James Chapman, Board Administrator
Emily Trent, Administrative Assistant

Elizabeth Peay from the Office of the Attorney General was present.

Randolph Minter called the meeting to order at 10:06 A.M.

Call to Order

A motion was made by Mr. Doherty and seconded by Mr. Dudley to approve the agenda. The motion passed unanimously. Members voting "Yes" were Butler, Doherty, Dudley, Lyttle, Meadows and Minter.

Agenda

A motion was made by Ms. Butler and seconded by Ms. Lyttle to approve the September 5, 2018, Board Meeting minutes. The motion passed unanimously. Members voting "Yes" were Butler, Doherty, Dudley, Lyttle, Meadows and Minter.

Minutes

There was no public comment.

Public Comment

In the matter of **File Number 2019-00641, David W. Storke**, the Board

File Number 2019-00641,

reviewed the record which consisted of the application file, transcript and exhibits, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. David W. Storke, applicant, was present and addressed the Board. A motion was made by Mr. Doherty and seconded by Ms. Lyttle to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and approve David W. Storke as the trustee of the perpetual care and preneed trust funds for Historyland Memorial Park, LLC. The motion passed unanimously. Members voting "Yes" were Butler, Doherty, Lyttle, Meadows and Minter.

David W. Storke

As the presiding Board member, Mr. Dudley did not participate in the discussion or vote in this matter.

In the matter of **File Number 2018-02476, Kenbridge Heights Cemetery, Incorporated**, the Board reviewed the Consent Order as seen and agreed to by Kenbridge Heights Cemetery, Incorporated. A motion was made by Mr. Doherty and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Kenbridge Heights Cemetery, Incorporated, admits to a violation of §54.1-2324.A (Count 1) of the *Code of Virginia*, and §54.1-2324.A (Count 2) of the *Code of Virginia*, and agrees to \$150.00 in Board costs, for a total of \$150.00. The motion passed unanimously. Members voting "Yes" were Butler, Doherty, Lyttle, Meadows and Minter.

**File Number 2018-02476,
Kenbridge Heights
Cemetery, Incorporated**

As the Board member who reviewed the file, Mr. Dudley did not vote or participate in the discussion in this matter.

In the matter of **File Number 2019-01785, David F. Mehaffey**, the Board reviewed the record which consisted of the application file, transcript and exhibits, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. David F. Mehaffey, applicant, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and approve David F. Mehaffey as the trustee of the perpetual care and preneed trust funds for Fair Haven Memorial Park, LLC. The motion passed unanimously. Members voting "Yes" were Butler, Dudley, Lyttle, Meadows and Minter.

**File Number 2019-01785,
David F. Mehaffey**

As the presiding Board member, Mr. Doherty did not participate in the discussion or vote in this matter.

In the matter of **File Number 2018-00012, Alleghany Memorial Park Subsidiary, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Alleghany Memorial Park Subsidiary, Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A

**File Number 2018-00012,
Alleghany Memorial
Park Subsidiary, Inc.**

motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Alleghany Memorial Park Subsidiary, Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00013, Southern Memorial Sales Subsidiary, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Southern Memorial Sales Subsidiary, Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Southern Memorial Sales Subsidiary, Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00013,
Southern Memorial Sales
Subsidiary, Inc.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00014, Altavista Memorial Park Subsidiary, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Altavista Memorial Park Subsidiary, Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Altavista Memorial Park Subsidiary, Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00014,
Altavista Memorial Park
Subsidiary, Inc.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00015, Birchlawn Burial Park Subsidiary, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Birchlawn Burial Park Subsidiary, Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A

File Number 2018-00015,
Birchlawn Burial Park
Subsidiary, Inc.

motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Birchlawn Burial Park Subsidiary, Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00016, Laurel Hill Memorial Park Subsidiary, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Laurel Hill Memorial Park Subsidiary, Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Laurel Hill Memorial Park Subsidiary, Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00016,
Laurel Hill Memorial
Park Subsidiary, Inc.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00017, Loewen Virginia Subsidiary, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Loewen Virginia Subsidiary, Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Loewen Virginia Subsidiary, Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00017,
Loewen Virginia
Subsidiary, Inc.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00018, Oak Hill Cemetery Subsidiary, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Oak Hill Cemetery Subsidiary, Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was

File Number 2018-00018,
Oak Hill Cemetery
Subsidiary, Inc.

made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Oak Hill Cemetery Subsidiary, Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00019, Rockbridge Memorial Gardens Subsidiary, Co.**, the Board reviewed the Consent Order as seen and agreed to by Rockbridge Memorial Gardens Subsidiary, Co. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Rockbridge Memorial Gardens Subsidiary, Co., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00019,
Rockbridge Memorial
Gardens Subsidiary, Co.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00020, Rose Lawn Cemeteries Subsidiary Incorporated**, the Board reviewed the Consent Order as seen and agreed to by Rose Lawn Cemeteries Subsidiary Incorporated. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Rose Lawn Cemeteries Subsidiary Incorporated, admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00020,
Rose Lawn Cemeteries
Subsidiary Incorporated

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00021, Covenant Acquisition Subsidiary, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Covenant Acquisition Subsidiary, Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A

File Number 2018-00021,
Covenant Acquisition
Subsidiary, Inc.

motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Covenant Acquisition Subsidiary, Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$800.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$950.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00022, Henry Memorial Park Subsidiary, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Henry Memorial Park Subsidiary, Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Henry Memorial Park Subsidiary, Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00022,
Henry Memorial Park
Subsidiary, Inc.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00023, PVD Acquisitions Subsidiary Inc.**, the Board reviewed the Consent Order as seen and agreed to by PVD Acquisitions Subsidiary Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein PVD Acquisitions Subsidiary Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00023,
PVD Acquisitions
Subsidiary Inc.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00024, Roselawn Development Subsidiary Corporation**, the Board reviewed the Consent Order as seen and agreed to by Roselawn Development Subsidiary Corporation. Henry Willett, attorney for the respondent, was present and addressed the Board.

File Number 2018-00024,
Roselawn Development
Subsidiary Corporation

A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Roselawn Development Subsidiary Corporation, admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00025, Russell Memorial Cemetery Subsidiary, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Russell Memorial Cemetery Subsidiary, Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Russell Memorial Cemetery Subsidiary, Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00025,
Russell Memorial
Cemetery Subsidiary,
Inc.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00026, Shenandoah Memorial Park Subsidiary, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Shenandoah Memorial Park Subsidiary, Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Shenandoah Memorial Park Subsidiary, Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00026,
Shenandoah Memorial
Park Subsidiary, Inc.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00027, Star City Memorial Sales Subsidiary, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Star City Memorial Sales Subsidiary, Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A

File Number 2018-00027,
Star City Memorial Sales
Subsidiary, Inc.

motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Star City Memorial Sales Subsidiary, Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00028, Stitham Subsidiary Incorporated**, the Board reviewed the Consent Order as seen and agreed to by Stitham Subsidiary Incorporated. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Stitham Subsidiary Incorporated, admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00028,
Stitham Subsidiary
Incorporated

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00029, Sunset Memorial Gardens Subsidiary, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Sunset Memorial Gardens Subsidiary, Inc. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Sunset Memorial Gardens Subsidiary, Inc., admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00029,
Sunset Memorial
Gardens Subsidiary, Inc.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00030, Temple Hill Subsidiary Corporation**, the Board reviewed the Consent Order as seen and agreed to by Temple Hill Subsidiary Corporation. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by

File Number 2018-00030,
Temple Hill Subsidiary
Corporation

Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Temple Hill Subsidiary Corporation, admits to a violation of §54.1-2325.A (Count 1) of the *Code of Virginia*, and agrees to \$800.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$950.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00031, Russell Memorial Cemetery, LLC**, the Board reviewed the Consent Order as seen and agreed to by Russell Memorial Cemetery, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Russell Memorial Cemetery, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, \$400.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$950.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00031,
Russell Memorial
Cemetery, LLC

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00032, Shenandoah Memorial Park, LLC**, the Board reviewed the Consent Order as seen and agreed to by Shenandoah Memorial Park, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Shenandoah Memorial Park, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00032,
Shenandoah Memorial
Park, LLC

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00033, Southern Memorial Sales, LLC**, the Board reviewed the Consent Order as seen and agreed to by

File Number 2018-00033,
Southern Memorial Sales,

Southern Memorial Sales, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Southern Memorial Sales, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter. **LLC**

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00034, Star City Memorial Sales, LLC**, the Board reviewed the Consent Order as seen and agreed to by Star City Memorial Sales, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Star City Memorial Sales, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter. **File Number 2018-00034, Star City Memorial Sales, LLC**

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00035, Stitham LLC**, the Board reviewed the Consent Order as seen and agreed to by Stitham LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Stitham LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter. **File Number 2018-00035, Stitham LLC**

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00036, Sunset Memorial Gardens, LLC**, the Board reviewed the Consent Order as seen and agreed to by Sunset Memorial Gardens, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Sunset Memorial Gardens, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00036,
Sunset Memorial
Gardens, LLC

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00037, Temple Hill, LLC**, the Board reviewed the Consent Order as seen and agreed to by Temple Hill, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Temple Hill, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in Count 1, \$400.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$950.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00037,
Temple Hill, LLC

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00038, Virginia Memorial Service, LLC**, the Board reviewed the Consent Order as seen and agreed to by Virginia Memorial Service, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Virginia Memorial Service, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$350.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00038,
Virginia Memorial
Service, LLC

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00039, Roselawn Development, LLC**, the Board reviewed the Consent Order as seen and agreed to by Roselawn Development, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Roselawn Development, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00039,
Roselawn Development,
LLC

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00040, Rose Lawn Cemeteries, LLC**, the Board reviewed the Consent Order as seen and agreed to by Rose Lawn Cemeteries, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Rose Lawn Cemeteries, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00040,
Rose Lawn Cemeteries,
LLC

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00041, Rockbridge Memorial Gardens, LLC**, the Board reviewed the Consent Order as seen and agreed to by Rockbridge Memorial Gardens, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Rockbridge Memorial Gardens, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$350.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00041,
Rockbridge Memorial
Gardens, LLC

As the Board member who reviewed the file, Mr. Doherty did not vote or

participate in the discussion in this matter.

In the matter of **File Number 2018-00042, PVD Acquisitions, LLC**, the Board reviewed the Consent Order as seen and agreed to by PVD Acquisitions, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein PVD Acquisitions, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

**File Number 2018-00042,
PVD Acquisitions, LLC**

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00043, Oak Hill Cemetery, LLC**, the Board reviewed the Consent Order as seen and agreed to by Oak Hill Cemetery, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Oak Hill Cemetery, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

**File Number 2018-00043,
Oak Hill Cemetery, LLC**

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00044, Loewen (Virginia), LLC**, the Board reviewed the Consent Order as seen and agreed to by Loewen (Virginia), LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Loewen (Virginia), LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle,

**File Number 2018-00044,
Loewen (Virginia), LLC**

Meadows and Minter.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00045, Laurel Hill Memorial Park, LLC**, the Board reviewed the Consent Order as seen and agreed to by Laurel Hill Memorial Park, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Laurel Hill Memorial Park, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting "Yes" were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00045,
Laurel Hill Memorial
Park, LLC

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00046, Henry Memorial Park, LLC**, the Board reviewed the Consent Order as seen and agreed to by Henry Memorial Park, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Henry Memorial Park, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$600.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$950.00. The motion passed unanimously. Members voting "Yes" were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00046,
Henry Memorial Park,
LLC

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00047, Covenant Acquisition, LLC**, the Board reviewed the Consent Order as seen and agreed to by Covenant Acquisition, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Covenant Acquisition, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$400.00 for the violation contained in

File Number 2018-00047,
Covenant Acquisition,
LLC

Count 1, \$400.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$950.00. The motion passed unanimously. Members voting "Yes" were Butler, Dudley, Lyttle, Meadows and Minter.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00048, Cemetery Investments, LLC**, the Board reviewed the Consent Order as seen and agreed to by Cemetery Investments, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Cemetery Investments, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting "Yes" were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00048,
Cemetery Investments,
LLC

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00049, Alleghany Memorial Park, LLC**, the Board reviewed the Consent Order as seen and agreed to by Alleghany Memorial Park, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Alleghany Memorial Park, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting "Yes" were Butler, Dudley, Lyttle, Meadows and Minter.

File Number 2018-00049,
Alleghany Memorial
Park, LLC

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00050, Altavista Memorial Park, LLC**, the Board reviewed the Consent Order as seen and agreed to by Altavista Memorial Park, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent

File Number 2018-00050,
Altavista Memorial Park,
LLC

Order offer wherein Altavista Memorial Park, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00051, Birchlawn Burial Park, LLC**, the Board reviewed the Consent Order as seen and agreed to by Birchlawn Burial Park, LLC. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Birchlawn Burial Park, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$350.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

**File Number 2018-00051,
Birchlawn Burial Park,
LLC**

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-00052, Prince George Cemetery Corporation, t/a Southlawn Memorial Park**, the Board reviewed the Consent Order as seen and agreed to by Prince George Cemetery Corporation, t/a Southlawn Memorial Park. Henry Willett, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Prince George Cemetery Corporation, t/a Southlawn Memorial Park, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees \$150.00 in Board costs, for a total of \$150.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

**File Number 2018-00052,
Prince George Cemetery
Corporation, t/a
Southlawn Memorial
Park**

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-01612, SCI Virginia Funeral Services, Inc.**, the Board reviewed the Consent Order as seen and agreed to by SCI Virginia Funeral Services, Inc. A motion was made by Ms. Butler and seconded by Ms. Lyttle to accept the proposed Consent Order

**File Number 2018-01612,
SCI Virginia Funeral
Services, Inc.**

offer wherein SCI Virginia Funeral Services, Inc., admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, a violation of §54.1-2319 (Count 2) of the *Code of Virginia*, a violation of §54.1-2319 (Count 3) of the *Code of Virginia*, and a violation of §54.1-2319 (Count 4) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, \$200.00 for the violation contained in Count 3, \$200.00 for the violation contained in Count 4, as well as \$150.00 in Board costs, for a total of \$950.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-01765, SCI Virginia Funeral Services, LLC**, the Board reviewed the Consent Order as seen and agreed to by SCI Virginia Funeral Services, LLC. A motion was made by Ms. Lyttle and seconded by Mr. Dudley to accept the proposed Consent Order offer wherein SCI Virginia Funeral Services, LLC, admits to three violations of §54.1-2319 (Count 1) of the *Code of Virginia*, and agrees to \$200.00 for each violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$750.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

**File Number 2018-01765,
SCI Virginia Funeral
Services, LLC**

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-02662, Sunset View Memorial Gardens Incorporated**, the Board reviewed the Consent Order as seen and agreed to by Sunset View Memorial Gardens Incorporated. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Sunset View Memorial Gardens Incorporated, admits to a violation of 18 VAC 47-20-160.A (Count 1) of the Board’s 2000 Regulations, a violation of §54.1-2324.B (Count 2) of the *Code of Virginia*, and a violation of §54.1-2324.A.5 (Count 3) of the *Code of Virginia*, and agrees to \$150.00 in Board costs, for a total of \$150.00. The motion passed unanimously. Members voting “Yes” were Butler, Dudley, Lyttle, Meadows and Minter.

**File Number 2018-02662,
Sunset View Memorial
Gardens Incorporated**

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-02724, Sunset View Memorial Gardens Incorporated**, the Board reviewed the Consent Order as seen

**File Number 2018-02724,
Sunset View Memorial**

and agreed to by Sunset View Memorial Gardens Incorporated. A motion was made by Ms. Lyttle and seconded by Mr. Meadows to accept the proposed Consent Order offer wherein Sunset View Memorial Gardens Incorporated, admits to a violation of 18 VAC 47-20-160.A (Count 1) of the Board's 2000 Regulations, a violation of §54.1-2324.B (Count 2) of the *Code of Virginia*, and a violation of §54.1-2324.A.5 (Count 3) of the *Code of Virginia*, and agrees to \$150.00 in Board costs, for a total of \$150.00. The motion passed unanimously. Members voting "Yes" were Butler, Dudley, Lyttle, Meadows and Minter.

Gardens Incorporated

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2019-00177, Sunset View Memorial Gardens, Incorporated**, the Board reviewed the Consent Order as seen and agreed to by Sunset View Memorial Gardens, Incorporated. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Sunset View Memorial Gardens, Incorporated, admits to a violation of §54.1-2324.A (Count 1) of the *Code of Virginia*, and a violation of §54.1-2319 (Count 2) of the *Code of Virginia*, and agrees to \$200.00 for the violation contained in Count 1, \$200.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$550.00. The motion passed unanimously. Members voting "Yes" were Butler, Dudley, Lyttle, Meadows and Minter.

**File Number 2019-00177,
Sunset View Memorial
Gardens, Incorporated**

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2019-00993, HCS Holding Company, LLC**, the Board reviewed the Consent Order as seen and agreed to by HCS Holding Company, LLC. A motion was made by Ms. Lyttle and seconded by Mr. Dudley to accept the proposed Consent Order offer wherein HCS Holding Company, LLC, admits to a violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and agrees to \$150.00 in Board costs, for a total of \$150.00. The motion passed unanimously. Members voting "Yes" were Butler, Dudley, Lyttle, Meadows and Minter.

**File Number 2019-00993,
HCS Holding Company,
LLC**

As the Board member who reviewed the file, Mr. Doherty did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-01075, Maranatha Ltd. t/a Merchants Hope Memorial Gardens**, the Board reviewed the Consent Order as seen and agreed to by Maranatha Ltd. t/a Merchants Hope Memorial Gardens. A motion was made by Ms. Lyttle and seconded by

**File Number 2018-01075,
Maranatha Ltd. t/a
Merchants Hope
Memorial Gardens**

Mr. Doherty to accept the proposed Consent Order offer wherein Maranatha Ltd. t/a Merchants Hope Memorial Gardens, admits to a violation of 18 VAC 47-20-150 (to wit: §54.1-2325.A and §54.1-2319 of the *Code of Virginia*) (Count 1) of the Board's 2000 Regulations, and a violation of 18 VAC 47-20-200.D (Count 2) of the Board's 2000 Regulations, and agrees to a monetary penalty of \$500.00 for the violation of Count 1, \$500.00 for the violation of Count 2, as well as \$150.00 in Board costs, for a total of \$1,150.00. In addition, for violation of Counts 1 and 2, Maranatha Ltd agrees to the following: 1. Maintain the required deposits to the Perpetual Care Trust Fund; 2. Maintain the required deposits to the Preneed Trust Fund; and 3. Provide proof to the Board, in a form acceptable to the Board, of the satisfaction of the \$34,885.50 shortfall in the Perpetual Care Trust Fund and the satisfaction of the \$39,328.91 shortfall in the Preneed Trust Fund as stated below.

The total required deposits are to be made within thirty (30) months of the effective date of the Consent Order as follows: 1. \$3,488.55 deposit must be made to the Perpetual Care Trust Fund every three (3) months commencing on the effective date of the Consent Order; 2. \$3,932.89 deposit must be made to the Preneed Trust Fund every three (3) months commencing on the effective date of the Consent Order; and 3. Proof of each deposit must be provided to the Board, in a form acceptable by the Board, at the end of each three (3) month period;

Further, Maranatha Ltd agrees to secure a new trustee for the Perpetual Care and Preneed Trust Funds within thirty (30) days of the effective date of the Order. Also, Maranatha Ltd agrees to provide verification, within thirty (30) months of the effective date of the Order, that the funds in the Preneed Trust Fund meet the requirements of §54.1-2330 of the *Code of Virginia*. The monetary penalties for Counts 1 and 2 shall be paid within ninety (90) days of the satisfaction of the Perpetual Care and Preneed Trust Funds shortfalls or no later than thirty-three (33) months after the effective date of the Order. Failure to fulfill the requirements outlined above, within the timeframes agreed upon, will result in revocation of Maranatha Ltd's cemetery company license, pending further Board review. The motion passed unanimously. Members voting "Yes" were Butler, Doherty, Dudley, Lyttle, Meadows and Minter.

Mr. Minter turned the position of Chair over to Mr. Doherty.

Transfer of Chair

In the matter of **File Number 2018-02972, F. V. Cemetery Company Incorporated**, the Board reviewed the Consent Order as seen and agreed to by F. V. Cemetery Company Incorporated. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein F. V. Cemetery Company Incorporated, admits to a

**File Number 2018-02972,
F. V. Cemetery Company
Incorporated**

violation of §54.1-2319 (Count 1) of the *Code of Virginia*, and a violation of §54.1-2325.A (Count 2) of the *Code of Virginia*, and agrees to \$150.00 in Board costs, for a total of \$150.00. The motion passed unanimously. Members voting “Yes” were Butler, Doherty, Dudley, Lyttle and Meadows.

As the Board member who reviewed the file, Mr. Minter did not vote or participate in the discussion in this matter.

In the matter of **File Number 2018-02444, Holston View Cemetery Development Co., Inc.**, the Board reviewed the Consent Order as seen and agreed to by Holston View Cemetery Development Co., Inc. A motion was made by Ms. Lyttle and seconded by Ms. Butler to reject the proposed Consent Order offer and extend a counteroffer to Holston View Cemetery Development Co., Inc., wherein Holston View Cemetery Development Co., Inc. admits to two violations of 18 VAC 47-20-190.12 (Count 1) of the Board’s 2016 Regulations, and agrees to \$200.00 for each violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$550.00. In addition, Holston View Cemetery Development Co., Inc. will provide both the 2016 and 2017 Perpetual Care Trust Fund Financial reports as well as the 2016 and 2017 Preneed Trust Fund reports within 90 days of the effective date of this Order. If Holston View Cemetery Development Co., Inc. fails to submit the referenced reports for fiscal years 2016 and 2017, its license will be suspended until such reports are submitted to the Board. If Holston View Cemetery Development Co., Inc. does not accept the counteroffer within 10 days, the case will proceed to an Informal Fact-Finding Conference. The motion passed unanimously. Members voting “Yes” were Butler, Doherty, Dudley, Lyttle and Meadows.

**File Number 2018-02444,
Holston View Cemetery
Development Co., Inc.**

As the Board member who reviewed the file, Mr. Minter did not vote or participate in the discussion in this matter.

In the matter of **File Number 2019-00029, Westwood Memorial Gardens, Inc.**, the Board reviewed the Consent Order as seen and agreed to by Westwood Memorial Gardens, Inc. A motion was made by Ms. Lyttle and seconded by Ms. Butler to accept the proposed Consent Order offer wherein Westwood Memorial Gardens, Inc., admits to a violation of 18 VAC 47-20-190.12 (Count 1) of the Board’s 2000 Regulations, and agrees to \$150.00 in Board costs, for a total of \$150.00. The motion passed unanimously. Members voting “Yes” were Butler, Doherty, Dudley, Lyttle and Meadows.

**File Number 2019-00029,
Westwood Memorial
Gardens, Inc.**

As the Board member who reviewed the file, Mr. Minter did not vote or participate in the discussion in this matter.

Mr. Minter returned and assumed the position of Chair.

Transfer of Chair

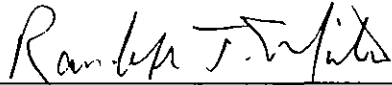
The Board reviewed 2019 Board meeting dates. No action was taken by the Board.

Old Business

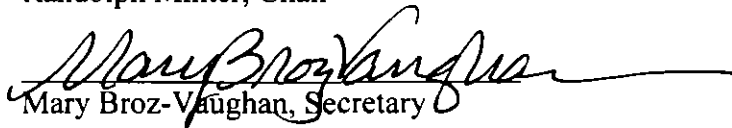
Mr. Doherty gave an update on legislation affecting cemeteries which VCA tracked during the 2019 General Assembly session. The Board discussed CPA procedures. Mr. Doherty agreed to gather information concerning the matter, and report back to the Board at the next Board meeting.

The meeting adjourned at 10:46 A.M.

Adjourn



Randolph Minter, Chair



Mary Broz-Vaughan, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: James A. Meadows, Jr.
(Name of Board Member)
2. Title: Board Member
3. Agency: Cemetery Board
(Name of Board)
4. Meeting/IFF Date: February 27, 2019
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

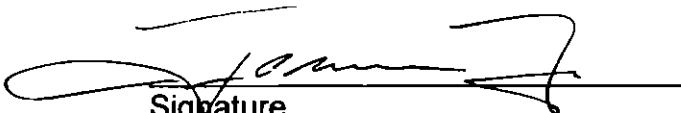
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

2/27/19
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Armistead W. Dudley
(Name of Board Member)
2. Title: Board Member
3. Agency: Cemetery Board
(Name of Board)
4. Meeting/IFF Date: February 27, 2019
(Date)

5. I have a personal interest in the following transaction:

_____ (Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

AW Dudley
Signature

2/27/19
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Michael H. Doherty
(Name of Board Member)
2. Title: Board Member
3. Agency: Cemetery Board
(Name of Board)
4. Meeting/IFF Date: February 27, 2019
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Michael H. Doherty
Signature

2-27-19
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Enid W. Butler
(Name of Board Member)
2. Title: Board Member
3. Agency: Cemetery Board
(Name of Board)
4. Meeting/IFF Date: February 27, 2019
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Enid Butler
Signature

2/27/19
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Randolph Minter
(Name of Board Member)
2. Title: Board Member
3. Agency: Cemetery Board
(Name of Board)
4. Meeting/IFF Date: February 27, 2019
(Date)

5. I have a personal interest in the following transaction:

_____ (Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

 Randolph Minter
Signature

 2/27/19
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Judy S. Lyttle
(Name of Board Member)
2. Title: Board Member
3. Agency: Cemetery Board
(Name of Board)
4. Meeting/IFF Date: February 27, 2019
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Judy S. Lyttle
Signature

2-27-2019
Date